

### List of NC State Credentials:

**Unity ID:** combination of your first and last name. Sometimes includes numbers.

**NC State Email Address:** unityid@ncsu.edu

**Student ID Number:** 9 digit number that starts with 20\*\*\*\*\*.

### What are these?

You will be using your unity ID and a password you create to access very important information throughout your time at NC State including:

- **MyPack Portal** ([mypack.ncsu.edu](http://mypack.ncsu.edu)) - the website used to pay program costs and update personal information for SEVIS (for visa regulations)
- **NC State Email** ([gmail.com](http://gmail.com))
- **HealthyPackPortal** (<https://sso.medicatconnect.com>) - the Health Center website where you submit immunization records and make health center appointments.



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**To set up your account:**

**STEP 1:** Go to <https://sysnews.ncsu.edu/passwd> to change your password.

**STEP 2:** Put in your Unity ID and current password. Your current password is the last 4 digits of your student ID number and your birth month and day - MMDD.

For example, if your Campus ID number ends in 1234 and your birthday is January 31, then your initial password is 12340131.

**STEP 3:** Create new password. It has to meet the requirements listed. You will see a green check next to each item when you meet its requirement. Click Submit.

**Note:** Remember the password you create! It is the same password to get into all of your NC State accounts. It is very hard to change if you forget your password!

**STEP 4:** Set up your Two-Factor Authentication (2FA) at NC State at <https://oit.ncsu.edu/it-security/2fa/>

**NOTE:** You must set up Duo for Shibboleth, your UIA questions, and Google 2-Step. You must set up all three when you change your password. Otherwise you will be locked out of your account.

**Done! Now you can check your NC State email address.**

**Problems? Visit <https://help.oit.ncsu.edu/cant-log-in/>**